



Regional Sales Manager Visitation Request Form

Regional sales managers, please complete and submit this online form if you plan to visit Pro-Tech Lighting. Please e-mail this form to [diane@protechlighting.com](mailto:diane@protechlighting.com) or fax to (248) 689-4164 and allow 1 week for Pro-Tech Lighting to contact you.

Contact Information:

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_  
State: \_\_\_\_\_  
Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_  
E-mail: \_\_\_\_\_

Itinerary

Dates you wish to visit:

Start      Month \_\_\_\_\_      Day \_\_\_\_\_  
End        Month \_\_\_\_\_      Day \_\_\_\_\_

Types of calls:    \_\_\_\_\_ Architects      \_\_\_\_\_ End-Users      \_\_\_\_\_ Engineers  
\_\_\_\_\_ Corporate Accts.    \_\_\_\_\_ Distributors

Note:

Tues., Wed., and Thur. dates are preferable as some businesses have Monday and Friday meetings. It would be best for you to arrange for a Hotel of your choice in Troy or nearby location, and utilize a rental car for your convenience. Please allow 4 weeks minimum notice for scheduling purposes. We will confirm calls prior to your arrival.